

07 30 2019 Work Session 12 30 PM

DISCUSSION ITEMS

Item 1

1. [12:30 PM - 12:45 PM Policy Updates](#)

Attachment: [WS Docs Neola recommended policy updates 7 30 19.pdf](#)

Minutes:

Wendy Dodge, Legislative Liaison, provided school board policies that are to be revised or new policies required by state statute.

Mr. Townsend stated he will not support retaining witness statements in the policies involving investigations. Dr. Steinke responded that the district doesn't keep anything that isn't provided and doesn't request anything that isn't required. Student Policy Sections: (2). Mr. Townsend voiced concern in both the student section and employee section.

Wendy clarified that any corrections will be made, if needed, before submitted for board approval. Mr. Townsend requested clarification on how or what is being changed and suggested there not be any scratch-outs in both areas.

Ms. Reynolds understood that the sections were being consolidated into one.

Wendy will make corrections and provided to the Board prior to the meeting.

Item 2

2. [12:45 PM - 1:05 PM 2019-2020 Staffing Plan and Organizational Charts](#)

Attachment: [2019_2020 District StaffingPlan_7.30.19WS_8.20.19BM.pdf](#)

Attachment: [School Staffing Plan 19_20_WS 07.30.19_BM 08.20.19.pdf](#)

Minutes:

Teddra Porteous, Associate Superintendent of Human Resources, provided information on the 2019-2020 Staffing Plan and Organizational Charts.

1. Chief of Staff position will focus on operations

Mr. Wilson believes the title is confusing; why not call it Chief of Operations.

Ms. Fortney believes, based on the financial condition of the district, this may not be the best time to create a new district position. Mrs. Porteous reminded the board that the position was pulled last year because of the financial position; the position is needed to assist the superintendent addressing the schools.

Mr. Townsend supports the job description but not the title. It is an investment in the function of the organization.

Mrs. Miller would like to see more of the business angle on what they will be overseeing within the job description; reviewing contracts and looking for the best deals or cost saving measures.

Mr. Wilson would like to see a person who will improve efficiency: process improvements.

Several board members commented that, in a perfect world, this would be a three-person position.

Superintendent Byrd stated that, as the 7th largest district, we have looked at other districts to see how they staff their organization. In a year, it may be necessary to review the duties and request changes.

2. Senior Director of Discipline

Mr. Townsend would like to see 'after action' reports from the Senior Directors of Discipline.

Mrs. Miller would like to know where the information will be located for the staff and public. Mr. Hill responded that principals have requested a central contract which will be Mr. Butler. Mrs. Byrd stated that information will be on the web page.

3. Equivalency sheet

Mr. Townsend requested the number of people in the positions.

Item 3

3. [1:10 PM - 1:15 PM 2019-2020 Student Progression Plan Amendment](#)

Attachment: [Student Progression Plan 2019-2020 with Leg. Updates.pdf](#)

Attachment: [2019 - 20 Executive Change Summary - Legislative Updates.pdf](#)

Minutes:

Dr. Michael Akes, Associate Superintendent and CAO, along with Ann Everett, Senior Director of Curriculum, provided information on the amendments to the 2019-20 SPP. These were changes/updates required due to changes in statute.

Ms. Reynolds asked if a student is transferring from outside of the district and a behavior form is not received, does the district need to request it? Mrs. Everett stated the district is required to use the FASTER System, electronic records requested, and the system will be updated with the new requirements. Private schools are not held to the same standards but charter schools are.

Item 4

4. [1:15 PM - 1:20 PM Name Change for Polk Acceleration Academy and Davenport Community Campus](#)

Attachment: [Polk Acceleration.Polk Grad Academy.pdf](#)
Attachment: [Response to Trademark Infringement.pdf](#)
Attachment: [Davenport Community Campus.Fresg Start Community School.pdf](#)

Minutes:

Steve Cochran, Acting Senior Director of Work Force Education, spoke on the need to have a name change for Polk Acceleration Academy. The committee suggested the name POLK GRAD Academy.

Item 5

5. [1:20 PM - 1:30 PM Polk Vision & Polk County TPO Sidewalk Resolution](#)

Attachment: [SIDEWALK RESOLUTION - FINAL.pdf](#)

Minutes:

Angela Usher, Assistant Superintendent of Facilities and Operations, along with representatives from Polk Vision, spoke on a resolution supporting sidewalks in Polk County.

Polk Vision has been reviewing the needs of sidewalks to access the 140 schools across the district. The goal is to reduce pedestrian injuries and fatalities. There are 133 miles of major roads within 1 mile of a school without sidewalks.

Item 6

6. [1:30 PM to 1:50 PM Creation of the Attendance Boundary Committee](#)

Attachment: [Attendance Boundary Resolution.pdf](#)

Minutes:

Angela Usher, Assistant Superintendent of Facilities, reported on the goals of the Attendance Boundary Committee which will include one member from each board member, one per the Hispanic Chamber, one per the NAACP, one per the PTA, one per ESE Advisory Council, and one representing local government.

Mr. Townsend mentioned that Polk Vision also has a representative as well as someone from the Builders Association.

Ms. Reynolds suggested PEA have a representative. Ms. Fortney suggested someone from Transportation.

- Resident of PC
- Someone to be able to serve throughout the boundary cycle (September - June)
- Someone to be able to attend meetings

Members are considered public officials under the Florida Ethics Code and must abide by such provision.

- Quorum of 40%

The board asked for potential meeting dates to offer to those they have spoken with.

Item 7

7. [Five Year Capital Plan](#)

Attachment: [CIP Expenditures five year 20-24 revised adu.pdf](#)

Attachment: [Revenue five year \(002\).pdf](#)

Minutes:

Mrs. Usher provided information on the 5 Year Capital Plan.

- Projects currently underway
- New schools
- Additions and remodeling projects
- Safety, Security and Technology upgrades

Mr. Townsend asked for regular updates on each school's capacity. Mrs. Usher will make it available.

INFORMATION ITEMS

Item 8

8. [Turnaround Schools Supplemental Services Allocation \(TSSSA\) Application Final](#)

Attachment: [TSSSA 7.17.19 \(1\).pdf](#)

Item 9

9. [Internal Audit Services Audit Plan 2019-20](#)

Attachment: [Internal Audit Services Audit Plan 2019-20.pdf](#)

Item 10

10. [Financial Statements for the period ending May 31, 2019.](#)

Attachment: [May 2019 Board Financial Packet.pdf](#)

Item 11

11. [Quarterly Report - Recommendations approved by the Superintendent](#)

Attachment: [Quarterly Report 4-1-19 6-30-19.pdf](#)

Item 12

12. ~~Head Start Services Report~~

Item 13

13. [Title IV Part A Student Support and Academic Enrichment Grant, \\$2,413,900.07](#)

Attachment: [Title IV Part A backup documentation.pdf](#)

Item 14

14. [Early Learning Coalition FI First Start revenue agreement, Preschool Programs, \\$233,125](#)

Attachment: [2019-20 Florida First Start - Budget-Impact-Analysis.pdf](#)

Attachment: [PCSB FFS Contract #1920FFS signed.pdf](#)

BOARD AGENDA REVIEW

15. [Review the July 30, 2019 School Board Agenda](#)

Attachment: [07 30 2019 School Board Agenda.pdf](#)

Minutes:

Item C-8: Minutes of the June 18, 2019 School Board Meeting

Mr. Wilson asked that the minutes be corrected to reflect he abstained from voting on item C-37.

OLD BUSINESS

NEW BUSINESS

16. [Referendum Discussion](#)

Minutes:

Mr. Townsend asked what needs to be done and what it needs to say. Referendum seeking to roll back millage rate?

Wes Bridges, School Board Attorney, advised the Board that the district has an agreement with the County Commission that we would not seek another referendum for three years from the recent sales tax referendum (January 1, 2019).

Mrs. Cunningham asked Mr. Bridges to do some research and present the Board with a few options.

Mr. Townsend pointed out several counties that have done a referendum.

Ms. Reynolds asked for history on which districts have gone out to sales tax referendum and millage roll back consecutively (back-to-back).

Mr. Wilson asked that this item be summited to the next work session. Wes will have information by that time.

17. [Board Comments](#)

Minutes:

Mr. Wilson asked for the Board's preference on the Strategic Plan meeting: October 1 or

October 15. Consensus was October 1. Mr. Hill will see if the Health Clinic is available.

He reminded the Board that their Staff Evaluations are due today.

Mr. Wilson commented on Impact Fees. The County Commission is speaking on full impact fees phased in over a period of time (3-years) with an additional opportunity for builders to allow buyers to pay the impact fees through their taxes (with interest) over a period of time. The county is wanting to implement this very quickly which may require a special meeting for the Board. Consensus was to hold it in the evening (after 6).

Mrs. Miller spoke on the Empowerment Scholarship robo calls the district initiated in order to meet the state's statute on parent notification. She learned the district no longer collects data on free/reduced information. She would like to know how we collect data on low economic families. She feels the district is promoting families to apply for the scholarship. Dr. Longa stated that the district is a free-meal program with federal guidelines. When parents enroll in public assistance programs, the district is notified and there is a code assigned to the students involved.

Mrs. Cunningham asked who is eligible for teacher bonus.

Mrs. Porteous stated it is for teachers identified as Unsatisfactory and Satisfactory.

Mr. Townsend requested that a public meeting be held before releasing similar information in the future. The public can be made aware of why this action is being taken and the Board will be able to respond to the many calls they receive from stakeholders.

Mrs. Porteous reminded the Board this is state funding and rules. They identified the schools; which are basically D and F schools.

Ms. Fortney met with Kelly De LaCruz (previously submitted a charter application) about a change in charter application process. She will provide Dr. Akers with her email.

Ms. Fortney also stated that "Roundup" is still being used on our campuses.

She asked what it would take to name the Lakeland Health Clinic in honor of Marianne Capaziello.

Mr. Townsend asked if a decision has been made on McLaughlin's external operator. Mrs. Byrd commented that the state provided names of external operators they have vetted. She is holding interviews now with several of those companies. Mr. Townsend asked if Lake Wales is one of those vetted names. Mrs. Byrd said that the Vice Chancellor stated that Lake Wales is only interested in the Charter system. Lake Wales is not vetted as an External Operator.

Mr. Townsend commented he did a comparison of charters in Polk County and our own magnet schools. Charters are very "white" in their enrollment and the magnet schools are very integrated. He encouraged board members to read his report. He asked if there is a demographic breakdown of our schools. Dr. Akers referred him to the Ed status link on the state's website.

Meeting adjourned at 3:45 PM. Minutes were approved and attested this 20th of August, 2019.

Lynn Wilson, Board Chair

Jacqueline M. Byrd, Superintendent